

MINUTES OF ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL HELD ON WEDNESDAY 02-JULY 2025

An Ordinary Meeting of Poundstock Parish Council was held on Wednesday 02-July 2025 at 7.00 p.m. in the Gildhouse.

1. To note persons present and receive apologies for absence: 324/25

In attendance were Cllr. Stephen Blake in the Chair and Cllrs. Michelle Carter, Eric Harris, Pamela Idelson, Tom O'Sullivan and John Worth.
Absent Cllr. Graeme Swatton.
Members of the public present 2.

2. Declarations of Interests: Cllr. Tom O'Sullivan agenda item 9(d) Hele Valley Trail. 325/25

3. Requests for Dispensation: None received. 326/25

4. Public Open Session: A member of the public spoke on the defibrillator located in Leverlake Road, being discussed later in the agenda. 327/25

5. To resolve that the Minutes of the previous Full Council Meeting are an accurate record:

(a) Minutes of the Full Council:

RESOLVED, that the Minutes of the Ordinary Meeting held on 18-June 2025 were a true and accurate record and were signed by the Chair (1 abs). 328/25

(b) Minutes of the Extraordinary Council Meeting:

RESOLVED, that the Minutes of the Extraordinary Meeting held on 25-June 2025 were a true and accurate record and were signed by the Chair (2 abs). 329/25

(c) Note any matters arising - None. 330/25

6. Correspondence to discuss and resolve a course of action with any associated expenditure:

Correspondence schedule was reviewed and the following **NOTED**. 331/25

(a) 24/06/2025 Breakthrough Communications - GDPR Toolkit Information.

(b) 25/06/2025 Buttercupfields Two Bedroom House Available - Closing date 30/06/2025.

7. Planning Matters:

(a) Planning Applications to discuss and make a consultee comment:

PA25/04159 Proposal: New general purpose agricultural/tractor store and workshop with inclusion of solar panels. Location: Higher Tregole Bungalow, Poundstock, Bude, Cornwall EX23 0EH. Following discussions it was **unanimously RESOLVED - NO OBJECTION to the proposed development, subject to the condition that the building is used solely for the purpose described in the application and not used, or converted for use, as a separate dwelling in the future.** 332/25

PA25/04162 Proposal: Application for a Lawful Development Certificate for the existing use of buildings for storage, changing room facility (including toilet) and grazing/stabling for sheep, goats and horses. Also for the use of the land to grow vegetables and grazing for sheep, goats and horses. Location: Platt Meadow, Widemouth Bay, Bude, Cornwall EX23 0DE. Following discussions, **it was RESOLVED to OBJECT on the grounds of incorrect information - namely the sworn affidavit, paragraph 6, "...and replacement of the current building" - which is a clear statement of intent to develop in an inappropriate location and not compatible with the Application for a Lawful Development Certificate (1 abs).** 333/25

PA25/00566/PREAPP Proposal: Pre-application advice for proposed removal of Holiday use condition to allow for separate open market sales. Location: Helscott, Poundstock, Bude, Cornwall EX23 0NE - **NOTED**. 334/25

(b) To note any applications received from Cornwall Council by the time of the meeting: None. 335/25

- (c) Planning Decisions – **NOTED** <https://www.poundstock-pc.gov.uk/planning-applications> **336/25**
8. Finance to discuss and resolve a course of action with associated expenditure:
- (a) To note income, banking and investment statements **NOTED.** **337/25**
- (b) To resolve to approve payment of outstanding accounts as per schedule.
RESOLVED unanimously, to make payments as scheduled. **338/25**
- (c) To consider appointing the Internal Auditor All Points Accountancy Ltd, to undertake quarterly review of the Council's accounts. **It was unanimously RESOLVED that the Internal Auditor will conduct quarterly checks on the Councils accounts throughout the year.** **339/25**
9. Agenda items to discuss and resolve a course of action and associated expenditure:
- (a) To receive an update and consider next steps for a new hall for Poundstock - Following discussions, **it was unanimously RESOLVED to engage Charity Fundraising Ltd to seek grant funding in support of the construction of the new hall.** **340/25**
It was noted that the next part of the discussion was of a confidential nature, and it was unanimously RESOLVED that this item would be moved to the end of the meeting and discussed in closed session, in accordance with the Public Bodies (Admission to Meetings) Act 1960. **341/25**
- (b) To receive an update and consider next steps for the public toilets - The remaining tasks are currently under review, and a schedule of works is being prepared. It has been noted that the coin mechanisms for all showers are not operational, and as a result, the showers are currently unavailable. One option discussed was to make the showers available free of charge, accompanied by a notice inviting voluntary donations for their use. This option will be included in the forthcoming schedule of works for further consideration. The escalating cost of the water and electricity supply to the RNLI building was discussed. Following this, it was unanimously **RESOLVED to investigate the costs associated with bringing these utilities under the Council's control.** **342/25**
- (c) Hele Valley Trail update - Cllr. Tom O'Sullivan, as a Marhamchurch Councillor, reported that grant funding opportunities are being pursued with Cornwall Councillors and other options are being explored. The Chair reaffirmed Poundstock's support for this important project, which will benefit all surrounding parishes. **343/25**
- (d) To consider upgrading the defibrillator at Leverlake Road - Cllr. Michelle Carter informed the Council of the cost to replace the charge pack and electrodes for the Leverlake Road defibrillator. It was unanimously **RESOLVED to purchase the Lifepak at the cost of £186.99.** **344/25**
- (e) To consider applying for the Local Council's Award Scheme at Bronze Level - Following discussions, it was **unanimously RESOLVED to register the Council for the Local Council Award Scheme at Bronze Level.** **345/25**
10. To receive reports and authorise any action: **346/25**
- (a) Poundstock Ward Member's Report: Cllr. Chopak reported that following the recent elections Cornwall Council has a new Cabinet and portfolio holders. Councillor Leigh Frost has been elected Leader of the Council and announced the new Cabinet. The new administration has reversed the previous decision to transfer 19 Council owned car parks to an external contractor. It has also scrapped plans to sell Cornwall Airport Newquay, stating the airport will be protected for future generations.
- (b) Chair's Report: The Chair reported genuine apologies were received for not being invited to the 20mph pre-consultation meeting. While Widemouth Bay does not meet the criteria for the government's 20mph grant this year, PPC is actively seeking alternative grant funding to support speed reduction measures along Marine Drive. The Chair is hopeful of securing support from Councillor Chopak for this funding.
- (c) Clerk's Report: No report.
11. NDP Steering Group to receive reports and authorise any action and expenditure:
The NDP Chair Matthew Blows reported that the 'Call for Sites' for social housing has been completed and that consultant support is now required to progress to Regulation 14. Following discussion, it was unanimously agreed to appoint the consultant to undertake the necessary work, estimated at 10 hours at a cost of £823.00 plus vat. **347/25**
12. Councils Representatives to receive reports from Outside Bodies: No reports. **348/25**

13. Portfolio Reports to receive written reports and authorise any action and expenditure: **349/25**
(a) Requests for Information - It was unanimously agreed that the role for handling requests for information is to be discontinued. Thanks were extended to Cllr. O'Sullivan for undertaking the role.
(b) Emergency Procedures - Cllr. Worth reported that he has been researching the requirements for an emergency procedures plan and noted that it is a complex subject, particularly when considering the various scenarios.
14. Co-option of Parish Councillors: It was unanimously RESOLVED to co-opt Liz White to Poundstock Parish Council. The Chair welcomed her to the Council and expressed appreciation for her willingness to serve the community. **350/25**
15. Items for Information: None. **351/25**
16. Notification of meeting and suggested items for the agenda: **352/25**
The next ordinary meeting will be held the Gildhouse on 16-July 2025.
17. PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960
RESOLVED that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw for agenda item 9(a) To receive an update and consider next steps for a new hall for Poundstock. **341/25**
- Confidential minute available separately.** **353/25**
18. Close the Meeting - Meeting Closed at 21:32. **354/25**

FINANCE SCHEDULE 02-JULY 2025

BANKING AND INVESTMENT STATEMENTS

Current Account	Statement 20/06/2025	£45,541.27
Reserve Account	Statement 20/06/2025	£82,153.77
CCLA	Statement 31/05/2025	£90,969.64
Call Account	Statement 31/05/2025	£313,248.31

INCOME

Barclays Bank	Interest Earned 03-Mar to 01-Jun 2025	£172.68
TOTAL INCOME 02/07/2025		£172.68

EXPENDITURE

Cornwall ALC Ltd	Invoice 2526-296 Councillor Training (BACS)	£30.00
Paul Libretto	Invoice 20-June 25 Emergency Repairs to Ladies Toilets (BACS)	£110.00
All Points Accountancy	Invoice 110721 Internal Audit 2025 (BACS)	£200.00
Source for Business	Invoice 6090511098 Public Toilets 08-Mar to 18-Jun 25 (BACS)	£1,441.09
Paul Libretto	Invoice 29/06/2025 Emergency Repairs to Cemetery Gate (BACS)	£80.00
Safelincs Ltd	SL2289975 Defibrillator Lifepak (BACS)	£186.99
TOTAL EXPENDITURE 02/07/2025		£2,048.08